



December 9, 2004
IGIC Meeting Minutes

1. Approval of October Meeting Minutes
 - a. No minutes were available. They will be ready at the next meeting.
2. Organizational Reports
 - a. Indiana State Library offer of office space
 - i. The State Library Board approved location of the then proposed Geographic Information Office in the State Library. The Office has not been created, but IGIC has received approval to move in to the same space. EJ McNaughton made and Jim Stout seconded the motion for IGIC to avail itself of this opportunity. The motion passed unanimously.

Additional funding would be needed to carpet the space and provide furniture. All agreed that before IGIC funds were expended it would be prudent to have a formal agreement with the Library stating the terms of IGIC locating within the Library. Jill Saligoe-Simmel will pursue further discussion with the Library.

- b. Discuss draft IGIC Bylaw changes re: INGISI membership, board membership, and nominations process
 - i. Fees for membership have been Ok'd by legal counsel, however the bylaws must be changed before fees can be initiated. We have examples from other states to build upon.
 - ii. Board membership requires better definition on several fronts. A more formal pool of IGIC members must be developed to provide candidates for the board. Options exist for determining board membership including competition\elections and the possible use of a slating committee. Guidelines are called for to better define the process.
 - iii. The above matters will be dealt with a strategic planning meeting tentatively scheduled for January or February.
 - iv. There will be a board rotation at the upcoming Conference. We may be able to define the selection process at the tentatively scheduled planning meeting. We could stagger the board members as does NSGIC with past, present and elected individuals all serving at different capacities in the positions.

- c. Extend Service Agreement with Innovative Mapping for Administrative Assistance (propose 1-year; not to exceed \$10,000)
 - i. We can cover the costs of extending the contract with funds coming in from the CTASC contract. David Lewis moved to extend the agreement with Innovative Mapping for one year and not to exceed \$10,000. Larry Stout seconded. The motion passed unanimously.
- 3. GIS Technology Strategy for Indiana (Legislative Committee)
 - a. A caveat was raised for the Legislative Committee to use care in their use of the term “local government.” The request was made not to limit the use of the term local government to county government, but rather to include municipalities as well.
 - b. The White Paper has been sent to Senator Ford, who in turn has shared it with the Legislative Services Agency. There is optimism that the effort will result in passage of legislation given the level of support reflected in the White Paper. Members are urged to keep their legislators apprised of the significance of this legislative effort. Letters of support from locally elected officials will go a long way in showing the level of support that exists.
 - c. Jim Stout moved, Roger Koelpin seconded a motion formally thanking Phil Worrall and Alex Wernher for their work on the White Paper and for their leadership on the Legislative Committee. The motion passed unanimously.
- 4. Partner Reports
 - a. NaCO/NSGIC/USGS The National Map Partnership (Shaun Scholer)
 - i. MOUs for cooperation between feds and others are being drafted. The group is also anticipating the draft structure of the federal geographic information office.
 - ii. IGIC reps attended the AIGT workshop. Issues discussed included identifying priorities for federal agencies – grants, data or applications. Bob Weaver presented an update on the grant from the group to locate drainage tiles with imagery in Johnson County. The raw 1-foot imagery files were very promising for locating tiles.
 - iii. Overall perception from the meeting was that the GIS paradigm is moving toward establishment of best practices for GIS.
 - b. IndianaView
 - i. The group has been accepted to the AmericaView Consortium. Some funding has been received and work is in progress on grant guidance.
 - c. Upper White River Watershed Alliance (Bob Weaver)
 - i. The Alliance has received a grant as part of the Fisher-Guide settlement to establish a map service for water quality data. Polis has partnered with the Alliance to establish the service. They are

looking for help managing the project and coordination with various stakeholders. Focus of the project is to allow use of locally developed data from the stakeholders. They are on a six month clock to develop the contract for services.

- d. NSGIC (Jill Saligoe-Simmel)
 - i. Jill is the chair of the NSGIC Homeland Security committee. NSGIC is working with NASCIO (state CIOs) to define geospatial objects for consideration in Homeland Security grants. This has been a problem in the past, possibly at the regional level, where states could not fund expenditures on GIS as part of the federal grants.
- e. MAGIC – Mid-American GI Consortium
 - i. IGIC representatives attended a workshop in St Louis on the NationalMap technologies. Good meeting, IGIC should consider joining MAGIC.
- f. NW Indiana GIS Forum (Becky McKinley)
 - i. The last Polis road show on the 2005 orthophotography was standing room only. GENI is planning a similar workshop for Huck Finn at Purdue Calumet.
 - ii. The Indiana Geological Survey on-line metadata tool is in on the web in a beta version for testing. An abstract has been submitted for the IGIC Conference.
- g. State Government Transition Team Updates (Roger Koelpin)
 - i. ITOC staff met with the transition team for information technology. Time spent on GIS was brief but 2005 orthophotography project and the IGIC White Paper for Senator Ford were covered.
- h. Institute for Applied Geospatial Technology at Cayuga Community College, New York (IAGT) – Started in 1997 with congressional support to become the outreach arm for NASA

5. Framework Data

- a. 2005 Orthophotography Updates (Jill Saligoe-Simmel)
 - i. The orthophotography workgroup worked diligently on the specifications and review of vendor proposals. EarthData was selected and is negotiating with the state to provide all digital, one-foot resolution color and one-meter color infra-red imagery as a base product. Counties will have the option to buy-up to 6-inch resolution color photography.
 - ii. Jim Stout started and Mike Machlan seconded a motion to formally thank Catherine O'Connor of the Governor's Office for her support in this project, moving it from a one-meter to one-foot resolution base product. The motion passed unanimously. Jim will compose the letter of thanks on behalf of IGIC.
 - iii. January 17th, 2005 is the absolute drop dead date for counties to commit to a buy-up.

- b. 2003 NAIP Orthophotography Updates (Roger Koelpin)
 - i. 2092 individual images are available, with 10 or so still to be sent by USDA. Check ftp://itoc.in-span.net/NAIP_Index/
 - c. Elevation (Jim Stout)
 - i. The 2005 orthophotography project will yield a digital elevation model capable of supporting good 2-foot elevation contours. The contours will need to be developed as a separate product after delivery. There is no funding in the acquisition contract to build the contours, but the raw data will be a deliverable with the imagery.
 - d. INDOT reports that centerlines for the statewide roads coverage have been aligned to the 2003 imagery.
6. Committee Reports
- a. Conference Committee (EJ McNaughton)
 - i. Requests for nominations for awards will go out soon.
 - b. Standards Committee (Jeff Sewell/Jill Saligoe-Simmel)
 - i. The Committee is looking for a co-chair, preferably not a state government rep. Currently both co-chairs are state government and this is problematic since we are seeking diverse input.
 - c. Local Govt. Subcommittee (Larry Stout)
 - i. Have been meeting via teleconference which is working well to draw in participation reducing travel required.
 - d. Education Committee (Kevin Mickey TBA) *****
7. Project Reports
- a. IndianaMap / The National Map USGS Project Updates (Phil Worrall)
 - i. A workshop was convened to work with USGS so that an Indiana interface for the NationalMap can be created. The Indiana interface will allow registration of Indiana data with the NationalMap. Anticipating a live demo in time for the conference.
 - b. Huck Finn Project
 - i. Project is off to a strong start. There should be press release in the Indianapolis Star soon.
 - c. IGS Framework Data WMS Server *****
8. Grants and Contracts
- a. USGS Orthophotography Grant \$200,000 APPLIED FOR
 - i. Has been approved – Thanks Charlie, paperwork to follow. This money will be passed to the State to defray the costs of the 2005 photography project.
 - b. Central Indiana Community Foundation ISPLS Grant \$5,867.20 RECEIVED
 - i. This will be used to start collecting and storing section corner and monument cards.
 - c. 2003 FGDC CAP Grant wrap-up

- i. Remaining deliverable is a cookbook for ArcIMS and MapGuide web map service set-up.
 - d. CTASC / IGIC Contract – request for additional funds
 - i. Covered earlier, see notes for 2.c. above.
- 9. New Business
 - a. INGISI Web Site – Higher Ed Internship Opportunities page (Jim Sparks)
 - i. A request is made to begin adding higher-ed internship opportunities in the private sector to the IGIC website. Jim offered to lead the effort which would include tools to update applications and manage postings. David Lewis made a motion to accept Jim's offer. Mike Machlan seconded. The motion passed unanimously.
 - b. IGIC Nominations Process – 2005 Rotations
 - i. Discussion concluded with using last year's process for this coming round of rotations. Changes to the process can be developed at the upcoming strategy session and then implemented in the next rotation. Jerry King and Roger Koelpin will manage the 2005 rotations as they did for 2004.
- 10. Open Floor
 - a. IGIC taxes and audit for this coming tax season
 - i. A need has been recognized to get IGIC's accounts in order for the coming tax season. Bob Weaver moved to let the board proceed with necessary preparations for IGIC taxes and any audits that become necessary. Phil Worral seconded the motion. The motion passed unanimously.
- 11. Adjourn